

Financial Policy

It is our office policy to collect FULL payment for services rendered and products purchased at the time of your visit.

1. Why does the office charge a fee if I miss my appointment without canceling within 24hrs?

We charge a **\$25-dollar fee** if you do not show up for your appointment. We a lot time to every patient visit. If you fail to cancel or reschedule within **24hours** then this is lost time and income for the office.

2. Why do we require payment at the time of your visit?

Please understand that the doctor's services are provided directly to you and NOT the insurance company. Thus, you are expected to pay the doctor's bill and then collect from your insurance company. We cannot afford to render services under the assumption that charges will be paid by the insurance company.

3. How do I file with my own insurance?

Our office uses a standard accounting system. You will be given an itemized bill at the time of your visit (upon request) that you can attach to your insurance claim. You must send the itemized bill and your insurance claim to your insurance company.

4. What if I can't afford to pay for my visit in full right now?

If you have extenuating circumstances, please discuss the issue with our office manager **BEFORE** your visit.

5. What if my insurance plan is MEDICARE, BLUE SHIELD/BLUE CROSS (non-covered California plans), SANTA BARBARA SELECT IPA, or COTTAGE HOSPITAL EMPLOYEE PLAN?

Members of the above plans are required to pay a co-pay indicated by your plan at the time of the service. We will then bill your insurance company.

We will bill Medicare directly for Medicare member. We accept assignment for Medicare. You will be required to pay your deductible plus any co-payment not covered by your secondary insurance, if applicable.

Patients with Santa Barbara Select IPA must have a prior authorization.

OUR PROVIDERS ARE NOT PROVIDERS FOR ANY HMO PLANS, THIS ALSO APPLIES TO MEDICARE SUPPLEMENTARY PLANS WHICH ARE HMO.

I have read, understand, and agree to the Financial Policy of Alexis Dougherty, Inc.

Signature

Date
